

# Mid-Isle Soccer Club Executive Minutes - Monday, February 13, 2017

**In attendance:** Mike Rankin, Tanya Reiber, Brian Reiber, Michelle Steel, Katie Freer, Kay St. Denis, Aaron Lafontaine, Rob McIntyre, Hiromi Tolefson

**Regrets:** Willow Hartig, Tim Richards, Paul Gonzales, Paul Brockhurst, Janet Brockhurst, Kathleen Nicholls

Mike Rankin called the meeting to order at 6:57 - Special Guest: Shawn Fiddick – head official did not arrive so Mike announced to those not yet aware that Shawn is replacing Harry Somerfeld in this role and will train our referees.

Brian moved to accept the Minutes of the January meeting. Rob seconded. Carried.

Kay moved to accept the Agenda. Hiromi seconded. Carried.

## **Executive Reports**

**Treasurer** - Katie presented the accounts including noting that approximately \$9000 from the Gaming Grant must be spent by March 31, 2017.

**Director of Public Relations** – Mike updated on the new website which was circulated to all a few weeks ago [www.midislesoccer.ca](http://www.midislesoccer.ca). Mike asked that members review the site and suggest any structural elements that should be added e.g. Registration tab will be added soon and payment options were discussed including Paypal and e-transfer. Members can also email Mike with items to add to the events calendar. The list of executive positions and a description of roles is on the site for those looking to consider a position for the coming season.

**Action: Mike working on Registration Tab for March Madness. E-transfer option to be added to accounts at Island Savings.**

## **Business Arising from the Minutes:**

- 1) U12 Boys House wrap up February 18-19
  - Aaron has referee plan in place
  - Mike has scheduled and tournaments take precedence over house league games if only the turf is available. Grass fields will be extremely wet this weekend.
  - Coaches are responsible for concession and other hosting matters.
  - Discussion about the status of the field and reasonable notice to HCFC was deemed to be Wednesday.

**Action: Brian will check field/weather forecast Wednesday night and connect to make a decision.**

- 2) AGM is confirmed Tuesday, April 4, 2017 at Eagles Hall 6:00 pm. Executive invited for set up at 5:30.

## **Action:**

- **Mike and Michelle to do advertising to go to club by email, website and Facebook page.**
- **Mike already made a call for nominations for Awards on the website and will again**
- **Kay will send Instructions to coaches for selecting 3 all-star player awards and presenting. Coaches to send names and commentary for MC to read.**
- **Kay order medals for player awards + check on/order keeper awards for Special Award winners.**

### 3) Mid Isle Registration Hardship Fund Application

#### **Action:**

- **Willow, Katie and Tanya to meet to look over Jumpstart and FJCC rules for applying for Hardship Fund and create a Mid Isle Policy to go on the Registration form prior to March Madness**
- **Mike to explore the best system for opting for hardship application over payment on the new online registration including links to apply to other options first and provide evidence of doing so.**

### 4) Dawn Sparkes Memorial Scholarships

**Action: Michelle to contact Tim to find out the award application process and find out the club's next steps for March meeting.**

### 5) Year End Pony wrap up – Brian believes that this is scheduled for March 4 and so current practice schedule should be good.

**Action: Michelle to confirm practice schedule with Janet**

#### **Old Business:**

- 1) Forrest Field Storage container (sea can) covered porch – Brian presented a drawing, plan and budget that has been approved by Town of Ladysmith. Mike moved that we approve the plan at a cost of up to \$2500 including the painting of the container. Tanya seconded. Motion carried.

**Action: Brian to proceed with plan connecting with Paul Gonzales regarding sponsorship and potential for donations and Brad Brawner regarding potential of partnering with LSS to have senior construction students build the structure.**

- 2) Gaming grant funds remaining - \$9000-\$2500 project costs=\$6500
  - Aaron estimated a need for \$2000 more for referee costs
  - Katie and Brian estimated \$1500 more may be spent on field fees
  - Kay estimated \$3000 for equipment wish list
- 3) Aaron reported that going forward the club needs to encourage and support developing officials to take the full-sided course and be available to officiate for the club regardless of age restrictions that prevent them from being head referee for club games. Youth referees who take the full sided course will be reimbursed the cost of the course after officiating five full sided games for the club in any capacity and this will be fit into the annual Refereeing budget. Aaron has written this procedure alongside the reimbursement procedure for small-sided referees in the Roles and Responsibilities of the Director of Refereeing.
- 4) Not for Profit Status for grants – bring forward to March.

#### **New Business:**

- 1) Budget 2017/18 - date for budget meeting to be set by new executive after AGM elections
- 2) Motion to accept Mid Isle Soccer Board of Directors 2017/2018 positions as per current year (attached) – Michelle – tabled until March meeting. Omission of VIPL Rep which Mike Rankin has maintained noted. Discussion to remove a current position from the 15 member Executive Board of

Directors with an outgoing member and replace with a Past President position to support succession as in other organizations.

**Action:**

- **Mike to discuss Past President position with Willow.**
- **Michelle to connect with absent executive members about their desire to stand in current or new positions on the board.**
- **BOD Members to continue to connect with club membership and community regarding nomination for BOD positions.**
- **Mike to advertise call for Nominations from membership – March 2017 by email, website and Facebook.**

Elections/Aclamation and announcement of 2017/2018 Board of Directors at AGM. Nominations can be made prior to and at the AGM. Current status:

- President - vacant
- Past President - ? under discussion
- Vice President - vacant
- Treasurer - vacant
- Secretary - vacant
- Registrar – Tanya Reiber will stand
- Director of Equipment/Uniforms – Kay St. Denis will stand
- Director of Refereeing – Aaron Lafontaine will stand
- Director of Pony Program – vacant
- Director of Communications – Michelle to follow up with Kathleen
- Director of Public Relations (Website/Facebook) - Mike Rankin will stand
- Director of Coaching Development – Michelle to follow up with Tim
- Director of Club Scheduling – Brian Reiber will stand and add Pony gym and grass scheduling to the role removing it from Coordinator position
- UISA/Tier 3 Rep – Paul Brockhurst will stand
- Director of Sponsorship – Michelle to follow up with Paul
- Tier 3 Coordinator – Hiromi will stand
- Photo Day Coordinator – vacant
- Club Clothing coordinator – vacant
- Club Shop Coordinator– vacant
- Tot Coordinator - ?
- Club Charter Program Coordinator - ? (Lynn Krynowsky?)

**Action: Michelle to be prepared for secret ballot at AGM if needed.**

3) Registration 2017

Addressed previously in the meeting.

Tanya moved to adjourn at 8:43. Brian seconded. Adjourned.

**Next Meeting : Monday, March 6 - 6:45 Fox and Hounds – please set your availability in Teamsnap.**