

Mid-Isle Soccer Club Executive Meeting Minutes

Monday, October 3, 2016 – Rankin Home, Ladysmith

Member Attendance: Willow Hartig, Mike Rankin, Tanya Reiber, Brian Reiber, Michelle Steel, Janet Brockhurst, Rob McIntyre, Kathleen Nicholls, Paul Gonzales, Hiromi Tolefson, Cheryl Merriman

Regrets: Kay St. Denis, Aaron Lafontaine, Tim Richards, Katie Freer, Paul Brockhurst

1. Mike called the meeting to order at 7:03 pm
2. Brian moved to accept the minutes of the September meeting. Tanya seconded. Carried.
3. Agenda items added by Willow and Mike. **Action: Mike to connect with Paul re: Club Terminology and Long Term Player Development.**
4. Executive Reports
 - a) Treasurer's Report circulated. Katie noted in absentia that NSF cheques continue to be an issue. Janet noted in the report that over \$3000 are currently owed. NSF cheques were discussed and noted they will not be an issue with the new online registration system planned for next season. Janet provided information about Kidsport funding and limited time frame. **Action: Paul G will look into sponsorship for a Hardship Fund to cover the registration fees of players in need. Janet will ensure that Teamsport Funding information is available to all members.**
 - b) President – Willow
 - Willow moved that Janet connect with Vlad to schedule dates for mandatory BCSA coaching clinics for our Pony coaches. Brian seconded. Motion Carried. **Action: Willow to provide contact information for Vlad to Janet. Janet to connect with Vlad to set date and location and communicate with Pony Coaches.**
 - Willow moved to accept the following new member to the executive to replace Francois Brassens who has not communicated with the club since spring and has not attended meetings: Paul Brockhurst will be the new Tier III Rep. Mike seconded. Carried.
 - Willow announced that Hiromi Tolefson has joined our team of coordinators as Tier III coordinator.
 - c) Vice President – Mike
 - Mike moved that we consider a website development offer from David Rankin. Janet seconded. Mike presented the at a discounted cost of \$1500 for set up and no maintenance fee substantially less costly than others compared at \$7000

development cost and \$2-3,000 annual fees. The site will provide for independent online registration and payment. Mike or Janet (and possibly others) can update and maintain the website with ease. Kathleen moved that we accept this proposal from David Rankin. Paul seconded. Motion carried. **Action: Mike to confirm funds for website development available under Miscellaneous in the budget. Mike to confirm domain/hosting fees and domain name for the updated website.**

d) Pony Coordinator

- Willow moved that Janet continue this season to coordinate all aspects of Pony jerseys as Pony coordinator. Rob seconded. Janet noted that jerseys rather than t-shirts may lead to a different plan for distribution and collection. Motion carried. **Action: Janet to coordinate Pony uniforms with Tim Horton's and determine plan for distribution.**

e) Tier III – Willow is passing the Tier III portfolio to Paul Brockhurst and coordinating duties to Hiromi Tolefson with thanks.

- As a measure to help Tier III teams secure team sponsorship, Willow moved that the club approve the placement of sponsorship logos for sponsors approved by Mid Isle President and Vice President on the back of Tier III training jackets (placement, size and style determined by team). Janet seconded. Motion carried. **Action: Hiromi to notify Tier III teams that this is now an option but sponsors must be vetted by Willow and Mike before accepting sponsorship.**

5. Business Arising from the Minutes

- a) BC Soccer Charter Program – Willow – no updates. **Action: Michelle to check for requirements of Charter Program on BC Soccer website and work with Willow to identify and what can be done and delegate as appropriate.**
- b) Not for Profit Organization status – **Action: Michelle and Willow to pursue reinstating this status for the purpose of grant applications.**
- c) Give away items with Mid Isle Logo for upcoming events e.g. light up parade – Mike moved that Kay have a \$100 budget from the Miscellaneous Fund as last year. Paul will check into items and sponsor partner for this. **Action: Kay and Paul to consider items for parades with \$100 maximum budget.**
- d) Kay progressing with interior organization of Storage Container. Discussion re: keys for storage container and security/locking up. Discussion re: tiny tot nets for weeks that Forrest Field is not available.

6. Old Business

- Dawn Sparks Memorial Award – **Action: Tim to work with Nanaimo Schools Foundation to offer two awards of \$500 to grads of 2017 (covering two years in annual budget) in Dawn’s memory as per annual budget. Awards to be open to Ladysmith and Cedar secondary grads who have been members of Mid Isle Soccer up to and including their grade 12 year. Applicants will need to write a letter to Mid Isle Executive Scholarship Committee detailing why they feel they should win the award and a committee will be struck to select the recipients.**

7. New Business

- Photo Day will be coordinated by Tanya on October 29. Mike is working on new t-shirt designs which will be on sale along with remainders from last year, coffee mugs, car flags, seat cushions, etc.
- Idea to sell seat cushions at Light Up parade as a fundraiser was raised and this can be offered to an interested team.
- Paul asked for sponsorship suggestions and referee costs as well as field and gym costs were suggested.

8. Adjourn

Next Meeting Date: Monday, November 7 - 6:45 Fox and Hounds (or TBA)

Summary of Action Items:

- Paul Gonzales to follow up regarding sponsorship to build a Hardship Fund for families in need who cannot pay the registration fees or qualify for Kidsport funding
- Janet will ensure that Teamsport Funding information is available to all members
- Mike to connect with Paul re: Club Terminology and Long Term Player Development
- Willow to provide contact information for Vlad to Janet
- Janet to connect with Vlad to set date and location and communicate with Pony Coaches
- Hiromi to notify Tier III teams that this is now an option but sponsors must be vetted by Willow and Mike before accepting sponsorship
- Mike to confirm funds for website development available under Miscellaneous in the budget. Mike to confirm domain/hosting fees and domain name for the updated website.
- Janet to coordinate Pony uniforms with Tim Horton’s and determine plan for distribution.
- Michelle to check for requirements of Charter Program on BC Soccer website and work with Willow to identify and what can be done and delegate as appropriate
- Michelle and Willow to pursue reinstating this status for the purpose of grant applications.
- Kay and Paul to consider items for parades with \$100 maximum budget
- Tim to work with Nanaimo Schools Foundation to offer two awards of \$500 to grads of 2017