

# Mid-Isle Soccer Club Executive Minutes

September 1st, 2016 – Ladysmith

6:55 Willow called the meeting to order

Katie moved to accept the Minutes from June meeting. Kay seconded. Motion carried.

## **Business arising from the minutes:**

Willow moved to amend the motion that accounts be consolidated at Island Savings to include the creation of a chequing account, gaming account and additional account formerly High Interest Savings Account at LDCU to hold Emergency Funds that are not to be accessed within annual budget. Katie seconded. Motion carried.

Willow moved to amend the motion that Mid Isle support coaches financially up to \$500 in taking B Prep coach training as a result of BC Soccer Changes. Willow moved that Mid Isle support coaches in taking C Provincial Training at a cost of \$600. Tanya seconded. Motion carried.

## **Executive Reports:**

**Treasurer's Report – Katie** – accounts are in the process of being set up at Island Savings. **Action: Katie to continue to resolve any issues.**

### **President – Willow**

- Coaches BBQ on Saturday, September 10 at 2:00 at Transfer Beach – Food/BBQ (more to come from Mike) - Discussion items to include: Game cancellation procedure, referee booking and cancellation (Aaron), Code of Conduct forms for players and parents, Executive roles and contact information for different concerns and questions, Coaching Role, Manager Roles, Bench mom/dad if coach gender differs from team, scheduling, TeamSnap (good for pony too as can use free version), what to do with missing or found club or personal equipment.

### **Registrar – Tanya**

- reported on challenges with the current process in the club and asked that the club consider making online registration and payment mandatory or at least remove FJCC from the handling of cheques – suggested that registration and registration rate be confirmed upon receipt of payment – suggested that payment must be made during March Madness in order to get March Madness rate.

### **UISA Rep – Willow**

- Tier III UISA rules changes regarding player game and season play

- Tournament Play – Island Invitational will go to FA cup style with home and away games and point system to determine Island Invitational winner.
- New website [www.uisa.ca](http://www.uisa.ca)
- BC soccer rule updates – lots of changes – a condensed version is on its way
- Mini World Cup to be held at Campbell River for 2017 (May 13-14) and Ladysmith for 2018

#### **Tier III Rep – Willow (Tim Richards may take on this role)**

- Island Invitational for Super 8 teams U12/13 – names will be drawn to mix up teams for games
- U12/13 girls permitted 17 on roster as rule change came after team offers were made

#### **Director of Equipment – Kay**

- Motion to cover entrance to the equipment storage container. Brian seconded. Willow noted that there is no budget available for this. Katie noted that Town of Ladysmith would need to be consulted. Willow will communicate with football as they have one beside. Willow will check with Kinsmen. Kay moved that we have a cover built/placed over the entrance to the storage container if it can be completed without challenges and at no cost to the club. Willow seconded. Motion carried.
- Motion to purchase some logo take away items for special events. Willow noted no budget and may be something that we can work with LDCU on. Bring Forward.

#### **Director of Referees – Aaron**

- Friday September 9 will be a Small Sided Ref Update Clinic to address rule changes etc. Harry will deliver free of charge, Gord Horth and other mentors attending.
- noted he may need to use refs who have not attended refresher if scheduling requires
- in search of new adults interested in taking the training and becoming qualified referees

#### **Old Business:**

- Criminal Record Checks need to be done for all coaches and managers who work directly with players. You must get the criminal record check done in the town in with you live. No cost in Ladysmith with letter provided. Nanaimo does not accept Mid Isle letter but can get one from UISA that should lead to no charge.
- Vacant Executive and Coordinator positions – Rob McIntyre may be taking on VP roles through the year. Willow will be stepping down at the end of this season. Rhea Primrose may take on Photo Coordinator. Francois Brassens, previously Tier 3 Rep, has not responded to any club communications and is assumed to have resigned as he no longer has children registered with the club either.
- BC Soccer Charter Program – no updates – BF to October – Willow noted that at UISA items required to be on the club website were noted
- Not for Profit Organization status – Willow reported that we need to register annually. Our grant writer noted that we were not registered. The annual report has been sent each year but we have not registered. Updated constitution needs to be submitted and we need to be registered in order to apply for grants. BF to October.

- Season opening – September 11 for Tier III, September 17 for house. Practice schedule for the turf has been drafted.
- Forest Field Storage and Shelving is moving forward with donations from Home Hardware.

### **New Business:**

- Executive Meeting Schedule – Mondays were determined to remain the best date to meet. Michelle moved to adopt the following regular meeting dates to be held at the Fox and Hounds at 6:45 and set date for AGM at a future time: October 3, November 7, December 5, February 6, March 6, June 5. Janet seconded. Carried.

### **Action Items:**

1. Katie to ensure that there is a third account at Island Savings to hold Emergency Funds that are not to be accessed.
2. Coaches BBQ - Willow to prepare speaking point. Mike to arrange food etc. Michelle to communicate information.
3. Brian and Willow to follow up regarding a cover/roof/awning to the entrance to the storage container at Forrest Field.
4. Kathleen to send all coaches a reminder about ensuring they have an up to date criminal record check on file with her. Janet to notify those from Nanaimo with question.
5. Michelle to book season schedule of meetings with Fox and Hounds.
6. Aaron, Janet, Willow, etc. to connect with potential club parents for vacant positions.

### **Bring Forward items:**

#### October

- BC Soccer Charter Program
- give away items with Mid Isle Logo for upcoming events e.g. light up parade
- vacant executive and coordinator positions
- Not for Profit Organization status/registration

#### December

- Online payment and registration for 2017/2018 move forward to December meeting