

MAINTAINING YOUR BC SOCIETY

The British Columbia *Society Act* requires all incorporated societies to file information about the society with the Corporate Registry office. These filings are:

ANNUAL REPORT (Form 11) FILING FEE \$25.00

A British Columbia society must file an annual report each year within 30 days after each annual general meeting. An annual general meeting *must* be held once in every calendar year. Approximately three weeks prior to the anniversary date of the last annual general meeting of the society, an annual report reminder is mailed to the society at the last address we have on file. The society or its solicitor completes the form (if necessary), signs it and returns the form to this office.

CHANGE IN ADDRESS OF SOCIETY (Form 5) FILING FEE \$15.00

Notice of every change in the address of the society must be filed without delay and the change takes effect on the day after the notice is filed with this office. This address must be a physical address where the society can be served legal documents. It is important to file this form as the registered society address is also the address used for mailing the annual report reminder (Form 11) and any notices concerning the commencement of dissolution of your society. If the physical address is not a mailing address, add a mailing address (e.g., PO Box number) to the Form 5.

CHANGE IN DIRECTORS (Form 7) FILING FEE \$15.00

Notice of every change in the directors, **other than at an annual general meeting**, must be filed without delay. A separate form is required for each date a change takes place.

CHANGE IN CONSTITUTION/BYLAWS (Form 10) FILING FEE \$50.00

Any change made to the constitution or bylaws of a society must be filed with the registrar on a special resolution form. These changes do not take effect until the registrar has accepted them for filing.

The Corporate Registry is the repository of the bylaws for public access. Therefore, it is important for you to ensure your bylaws comply with section 6 of the *Society Act* before submitting to this office.

Failure to comply with the filing requirements of the *Society Act* may result in a society being dissolved and struck from the register.

FINANCIAL STATEMENTS

The directors of a British Columbia society must place financial statements before each annual general meeting of the society. The financial statements must be for the period ending not more than six months before the annual general meeting and be approved and signed by two directors. If the society is a reporting society, the financial statements must be professionally audited as well as approved and signed by two directors.

Societies are not required to submit the financial statements to the Corporate Registry, however, under section 95(3) of the *Society Act* the financial statements are to be provided to the public upon request.

REGISTRAR OF COMPANIES

The primary role of the Registrar of Companies is to make sure that societies comply with the filing requirements of the Act. **The Registrar does not supervise the conduct of societies or intervene in the internal affairs of a society.** If members are unhappy with the society's conduct, they may exercise their rights by calling a meeting or voting for a different board of directors (refer to section 31 and 58 of the Act.)

If a society breaches the Act or does not comply with its constitution or bylaws, section 85 of the Act permits members to seek remedy in the courts.

ADDITIONAL INFORMATION

For information regarding completion of forms, contact the Society/Cooperative Unit at **250 356-8673** or fax **250 387-3055**. If calling from the Greater Vancouver area, direct dial 604 775-1048. *1042*

Forms are available from this office or may also be available from your local government agent's office. In addition, you may download the above mentioned forms from the Corporate Registry Web site at www.fin.gov.bc.ca/registries

Every director should have a copy of the *Society Act* and be aware of its contents. It is a useful source of information and may be purchased from Crown Publications Inc. You may contact them at 250 386-4636, or fax 250 386-0221, or Web site www.crownpub.bc.ca or write to 521 Fort Street, Victoria BC V8W 1E7.

An additional source of information is the *Society Guide for British Columbia*. This booklet is produced by the Community Legal Assistance Society and you may contact them to enquire about the purchase of this booklet by calling 604 685-3425 or writing to 300 – 1140 West Pender Street, Vancouver BC V6E 4G1.

SOCIETY ACT

CERTIFICATE OF INCORPORATION

I Hereby Certify that

MID ISLE SOCCER CLUB

has this day been incorporated under the *Society Act*

Issued under my hand at Victoria, British Columbia

on July 12, 2010



RON TOWNSHEND
Registrar of Companies
PROVINCE OF BRITISH COLUMBIA
CANADA





DUPLICATE

NUMBER: S-56912

CERTIFIED TRUE COPY OF A DOCUMENT
FILED WITH THE REGISTRAR OF COMPANIES

SOCIETY ACT

JUL 13 2010


1 RON TOWNSHEND
REGISTRAR OF COMPANIES
PROVINCE OF BRITISH COLUMBIA

CERTIFICATE OF INCORPORATION

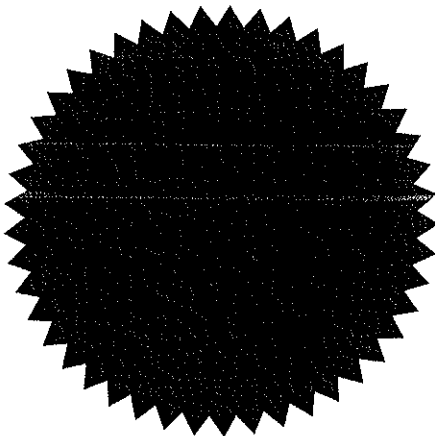
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PROVINCE OF BRITISH COLUMBIA
CANADA



BRITISH
COLUMBIA

The Best Place on Earth

File Number: S-56912

MID ISLE SOCCER CLUB

I hereby certify that the documents attached hereto are copies of documents filed with the Registrar of Companies on July 12, 2010

RON TOWNSHEND
Registrar of Companies

FORM 1
SOCIETY ACT
CONSTITUTION

1. The name of the Society is: Mid Isle Soccer Club ✓
2. The purposes of the Society are:
 - (1) to foster, promote and govern the game of soccer for youth, men and women in the Ladysmith area.
 - (2) To develop players, coaches and teams.
 - (3) To safeguard the interest of the club through:
 - a. recognizing and engaging community partners and members;
 - b. preserving and enhancing facilities and equipment;
 - c. establishing systems and tools to meet the needs of the Club;
 - d. raising funds to carry out the above purposes by means of solicitation funds from corporations, individuals, and others under the framework of a charitable organization;
3. In the event of winding-up or dissolution of the Society, all the funds and assets of the Society remaining after the payment or satisfaction of all costs, charges, expenses, debts and liabilities of the Society, including the remuneration (if any) of a liquidator, and after payment to employees of the Society of any arrears in salaries or wages, and after payment of any debts of the Society, shall be given, transferred and distributed to such organizations that are registered B.C. charities pursuant to the provisions of the *Income Tax Act*, (Canada) that shall be designated by the members of the Society at the time of the winding-up or dissolution of the Society and if effect cannot be given to the aforesaid provisions, such funds shall be given, transferred and distributed to such organizations that are determined by the members of the Society to be registered B.C. charities pursuant to the provisions of the *Income Tax Act*, (Canada) which have purposes similar to those of the Society.
4. Parts **3** and **4** of this constitution are unalterable. ✓

I CERTIFY THIS A COPY OF A
DOCUMENT FILED ON

JUL 12 2010



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RON TOWNSHEND
REGISTRAR OF COMPANIES
PROVINCE OF BRITISH COLUMBIA

BYLAWS

The bylaws of the Society are those set out in Schedule B to the *Society Act*. ✓

Dated: June 16/10 ✓

WITNESS(ES)

APPLICANTS FOR INCORPORATION

Sandra Dick

Name: Sandra Dick
Address: #200 - 1808 Bowen Road
Nanaimo, BC V9S5W4.

Carol Wallace Tang

Name: ~~Kim Steven Armstrong~~
Address: ~~836 Sivers Place~~
~~Ladysmith, BC V9G 1B5~~
Carol Wallace Tang
2152 Huddington Rd/
Nanaimo, B.C.
Vax 1M1

Chuck Miller

Name: ~~Kathy Desautiers~~
Address: ~~102 Jamison Road Box 206~~
~~Ladysmith, BC V9G 1B5~~
Chuck Miller
631 Russell Road
Ladysmith, B.C.
V9G-1W3

G. Popenko

Name: Glenn Popenko
Address: 624 Walkem Road
Ladysmith, BC V9G 1P7

Mark Saunders

Name: Mark Saunders
Address: 9317 Chemainus Road
Chemainus, BC V0R 1K5

Allison Krauza

Name: Allison Krauza
Address: 633 Wallace Place
Ladysmith, BC V9G 1P1



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4. Parts ~~3~~ and ~~4~~ of this constitution are unalterable.