



Mid-Isle Soccer Club

Request for Proposals – Technical Training

For further information please contact:

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RFP Issue Date: August 7 at 8:00 p.m.
RFP Closing Date: August 23, 4:00 p.m.

INTRODUCTION

The Mid-Isle Soccer Organization is seeking proposals from qualified professionals to supply technical soccer training for the club.

REQUIRED PROJECT DELIVERABLES

The intent of this Request for Proposals is to engage a qualified individual or company to provide technical soccer skills training for the Mid-Isle Soccer Club effective September - December 2019 and January – March 2020. The Club Development technical training sessions will be a players' secondary training, in addition to their primary weekly practice with their teams. Sessions will be player oriented, based on individual skill/performance, and not team driven. The Club Development technical training sessions will be offered and provided to all U8-U18 players and coaches that desire to be part of this extra development opportunity.

Proponents wishing to submit proposals for consideration must ensure that the individual(s) performing the services outlined in this request for proposal have satisfactory criminal record checks, and will be required to obtain and provide the club with a Clearance Letter from WorkSafe BC that confirms they are registered and in good financial standing with WorkSafe BC.

The Club will supply all equipment (balls, pinnies, cones and nets), field space, and lighting for the sessions. The contract will be paid based on sessions delivered and payment will be made monthly.

The Proponent will provide:

- Monthly training session templates to the executive board on the 15th day of each month for the following months sessions (with the exception of September whereby the lesson plan will be submitted September 1 for practices commencing September 9 and the October lesson plans will be submitted September 15) which also includes planning for “keeper” training.
- Training Sessions to the U8/U9 coaches/players on the first Monday of each month from 5:30 pm – 6:30 pm. Team coaches will run these practices with the support of the Proponent.
 - The Proponent will explain training drills, demo the drills with the teams/players and answer any questions the U8/U9 team coaches have regarding the training session. Guidance and direction will be provided to the U8/U9 coaches on the first Monday of each month and then they will have the time and choice to implement the practice sessions with their teams over the month.
- Training Sessions to the U10-U13 players on every subsequent Monday of the month from 5:30 pm – 6:30 pm
 - The Proponent will run training drills with the players and answer any questions coaches have regarding the training session.
- Training Sessions to the U14-U18 players on every Monday of the month from 6:45 pm – 8:30 pm

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- The Proponent will run training drills with the players and answer any questions coaches have regarding the training session.
- At minimum, the following coaching compliment for each session:
 - One Head coach who will support the rest of the training staff with added support/expertise, who has a minimum 'C license' coaching credentials.
 - 3 senior coaches with a minimum 'C license' coaching credential, or detailed equivalent experience.
 - 2 junior coaches who are at minimum 17 years old, and who have experience playing soccer at a high level.

RESPONSE CONTENT

All respondents should include the following information in their proposal:

- A fixed price quote per coaching staff (Head coach/Senior/Junior) per session.
- Any additional costs associated with providing the service to Mid-Isle Soccer Club.

EVALUATION CRITERIA

Mid-Isle Soccer Club will evaluate Proposals based upon but not limited to, the following:

- Demonstrated proven experience
- Costs
- Quality of the proposal
- Accessibility and responsiveness

Proposals will be reviewed and evaluated by a selection committee comprised of Mid-Isle Executive. During the evaluation process any or all of the proponents may be invited to provide additional information and/or participate in interviews.

ENQUIRIES

All enquiries related to this Request for Proposals are to be directed by e-mail to:

Mid-Isle Soccer
C/O Contract Review Committee
midislesoccer@yahoo.ca

PROPOSAL SUBMISSIONS

Proponents are requested to submit their proposals **no later than 4:00 p.m. on Friday, August 23, 2019** to the attention of:

Mid-Isle Soccer
C/O Contract Review Committee
Email: midislesoccer@yahoo.ca

Proposals must be submitted electronically by email. Mid-Isle Soccer Club is not responsible for

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the timely receipt or adequacy of any electronic transmissions. A confirmation email will be provided upon receipt of the submission.

All submissions must be clearly marked in the subject line: “Request for Proposals – Technical Training”

Mid-Isle Soccer Club reserves the right to accept or reject any or all Proposals either whole or in part at any time, or waive formalities in, or accept a Proposal either whole or in part which is deemed most favourable in the interest of the Club. The Club will be under no obligation to proceed further with any submitted Proposal and, should it decide to abandon same, it may, at any time, invite further proposals for the supply of the described services or enter into any discussions or negotiations with any party for the provision of the services. No alterations, amendments or additional information will be accepted after the closing date and time unless invited by the Club.

OWNERSHIP OF PROPOSALS

All Proposals and subsequent information shall become the property of Mid-Isle Soccer Club after the closing date and time and will not be returned.

The Proposals will be held in confidence by the Mid-Isle Soccer Club.