

Mid-Isle Soccer Club Executive

Monday May 7, 2019 – 7:30pm @ FJCC

Members Present:

Jeremy Kaye – Vice President/Treasurer

Kelly Rodgers – Secretary

Hiroshi Tollefson – Tier III Director

Cheryl Onciul – Registrar

Jennifer LeBlanc – Communications Director

Danielle Winters – Tots Coordinator

Late:

Laurie Bastian – Equipment Director (7:45pm)

Regrets:

Paul Brockhurst – UISA Rep

Tim Richards – Sponsorship Director

Bill Merriman – Technical Director

Mike Rankin – President

Cheryl Merriman – Adult Program Director

Tonya Soules – Director of Public Relations

Also Present: Club member Aaron Lafontaine.

1. Jeremy called the meeting to order at 7:39 pm.
2. Motion made by Jenn to adopt the minutes from the April meeting. 2nd by Hiroshi. All in favour. Motion carried.
3. Additions made to the agenda. Motion made by Kelly to adopt the agenda. 2nd by Jenn. All in favour. Motion carried.
4. Conflict of interest forms – those present reviewed. Laurie, Aaron and Danielle completed their forms. Filed in secretary binder.
5. Jeremy made a motion to appoint Aaron Lafontaine to the Referee Coordinator position until the AGM. Aaron accepted the nomination. 2nd by Cheryl O. All in favour. Motion carried.
6. **Old Business:**
 - Executive Job profiles - Jeremy to send what he has to Jenn for posting to the website. Kelly to update her profile to include risk management responsibilities.
 - UISA fundraising Policy – Discussion on distributing to parents (via the website). Kelly to type up the proposed fundraising policy. Jeremy will share with UISA and then give to Jenn to post to the website.
 - Discussion regarding where Mid Isle Soccer conducts its banking business – BF to meeting after AGM
 - Update on Volunteer committee – no update – Cheryl O. to provide committee with names as people register and indicate they will volunteer
 - Contract Committee – discussion on Executive Director Contract for next year. Jeremy to explore with Port Alberni Club as they have an Administrator and are a similar sized club to Mid Isle. Contract committee to meet again soon to discuss technical contract.
 - Awards night – Many parents were very happy with it being only about the athletes and not combined with the AGM.
 - SeaCan – Jeremy to install the new locks. He will have several keys copied and have them stamped “do not copy”. The master key will be with the equipment manager. One set of keys will be provided for the coach of the Spring soccer. A sign-out process will be established in the fall once it’s determined who needs keys.

- TimBit jersey order update - BF
- Tables from Costco – still outstanding
- Laurie to talk to Ladysmith Primary School about donating old mini world cup t-shirts to the school.

7. **New Business**

- Tier III – Jeremy made a motion to create a steering committee for running out Tier III program. 2nd by Jenn. All in favour. Motion carried. Committee members will be Jeremy, Laurie, Hiromi and Aaron. The committee will try and create best practices guidelines for the Tier III program.
 - i. Fee/payment to be written into the best practice guidelines by the steering committee.
 - ii. Discussion on U12/13 Tier III team. Steering committee to come up with plan to address the team size. Email to be sent to U12/13 players informing them that new information has arisen and the organization and steering committee need to re-assess the Tier teams.
- midislesoccer.com – Jeremy and Jenn to look into buying this domain so that it redirects to our midislesoccer.ca website.
 - i. Jeremy to look into “godaddy” to manage all club emails.(Ex: Tier@midisle.ca; Registrar@midisle.ca) the emails would belong to the organization. If a director left the position the email would remain with the club and the new director would take over the email account and just change the password. This is how other clubs manage their emails.
- Playing Tier III and House (Kelly)
- AGM – date is June 13, 2019 at 7pm at FJCC Lower Program room. Will need to have a sign-in sheet and the latest registration sheet printed to compare. The agenda needs to be sent out 2 weeks in advance. Jenn to post reminder to FB, website and via email. Jeremy to inform BC Soccer and UISA of the date, time and location.
- Executive recruitment – keep recruiting people to join the executive.
- Lions meeting May 13th – Jeremy will ask Tonya if she can attend. Jenn could go if needed and Cheryl O. if no one else can attend.
- Refereeing – Aaron noted that all other clubs pay more than mid isle does and we need to increase our wages in order to retain/obtain referees. Discussion on creating a Mid Isle Referee scholarship for grade 12's in they continue to referee through their youth. Aaron will book referee training for August.

Motion to adjourn made by Kelly at 10pm. Second by Cheryl O. All in favour. Motion carried.

Next Executive meeting is June 3rd at 7pm at FJCC.