



MID-ISLE SOCCER CLUB, LADYSMITH BC EXECUTIVE BOARD MEETING

Thursday, April 29, 2021 7pm via Zoom

ROLL:

President – Jeremy Kaye
Vice President – Todd Vass
Registrar – Jenn LeBlanc
Secretary – Jen Kebe
Treasurer – Krista Benjamin

Director at Large (Communications) – A'liza Monette
Director at Large (Adult Program) - Cheryl Merriman
Director at Large (Risk Management) – Kelly Rodgers
Director at Large (Fields) – Hiromi Tollefson
Tots Program Director – Danielle Winter
Director at Large (Public Relations) - Tonya Soules **(Regrets)**
Director at Large (Equipment) - Laurie Bastian
Director at Large – Mike Rankin **(Regrets)**
Director at Large (Pony) - vacant

Agenda:

1. **Call to Order at 7:07pm**
 2. **Approval of Minutes of April 1, 2021:** Todd moves to pass the minutes; Jenn L seconds; motion passes.
 3. **Call for Additions/Adopt the Agenda:**
 - Jeremy adds the year end financial report as an item.
 - Jenn L moves to adopt the amended agenda; Hiromi seconds; motion passed
 4. **Old Business**
 - Hiring of Executive Director (Laurie)
 - Jeremy will contact other clubs for a lawyer who has experience with contracts for ED for other soccer clubs
 - Jen K moves to approve the job posting as written; seconded by Todd. Motion passed.
 - Jenn L proposes that a laptop is purchased that is provided to the successful candidate and all work related to the club is performed on that laptop. Everyone is in agreement that this is a wise idea.
 - Posting will be made to website, Facebook, Soccer BC, and sent to other soccer clubs, as soon as possible.
 - Posting end date May 28th.
 - Technical Director Position – in camera (Laurie)
 - Hiring committee to meet on Sunday, May 2nd to finalize TD contract.
 - Will forward contract to executive when finalized.
 - High School Awards (Krista)
 - candidates have been chosen but awards have not been presented yet.
 - Spring Soccer Programming (Cheryl, Bill)
 - Running on Friday nights for 6 weeks; 18 kids for 1.5 hours
 - Surf Academy is running at Forest Field; some Mid-Isle kids are attending
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- Ref Coordinator (Hiromi)
 - this will be added to the Executive Director job description

5. **New Business**

- President's update (Jeremy)
 - Met with presidents for UISA about competitive soccer – Jeremy provided summary to executive board.
- Year End Financial Report
 - Communicated with our accountant Penny, she is going to help us starting May 1st.
 - Once the books are done, create a budget and schedule the AGM.
 - Tentative AGM date for mid-June

6. **Adjournment:** Jenn L moves to adjourn; Todd seconds. Motion passed at 8:12pm

7. **Date for next meeting: May 31st, 2021**