



MID-ISLE SOCCER CLUB, LADYSMITH BC EXECUTIVE BOARD MEETING

Monday, September 6, 2021 @ 7pm via Zoom

Roll:

President – Jeremy Kaye
Vice President – Todd Vass
Registrar – Jenn LeBlanc
Secretary – Jen Kebe
Treasurer – Krista Benjamin

Director at Large (Communications) – A'liza Monette
Director at Large (Adult Program) - Cheryl Merriman
Director at Large (Risk Management) – Kelly Rodgers
Director at Large (Fields) – Hiromi Tollefson
Director at Large (Pony) – Vacant
Tots Program Director – Danielle Winter
Director at Large (Public Relations) - Tonya Soules
Director at Large (Equipment) - Laurie Bastian
Director at Large – Bonnie Draginda

Agenda:

1. **Call to Order**
2. **Approval of Minutes of Executive Meeting August 23, 2021 – pages 2 – 3 of this document.**
3. **Call for Additions/Adopt the Agenda**
4. **President's Update (Jeremy)**
5. **Old Business**
 - Registration Update (Jaymee)
 - U10 and Up Team Creation (Kelly, Laurie, Jaymee)
 - Pony Team Creation (Jenn L., Cheryl, Jaymee)
 - Ref courses
 - Coaches Meeting (Jeremy)
 - Coach Training (Jaymee)
 - Competitive Teams (Jeremy)
 - Team Merch/Kits (Laurie)
 - Rep Fees (Kelly)
6. **New Business**
 - Process for using Admin (Jenn L.)
 - Photo Day (Hiromi)
 - Field Times (Hiromi)
7. **Date for next meeting**
8. **Adjournment**



MID-ISLE SOCCER CLUB, LADYSMITH BC EXECUTIVE BOARD MEETING

Monday, August 23, 2021 @ 8:30pm via Zoom

Roll:

President – Jeremy Kaye
Vice President – Todd Vass
Registrar – Jenn LeBlanc
Secretary – Jen Kebe
Treasurer – Krista Benjamin

Director at Large (Communications) – A'liza Monette (**regrets**)
Director at Large (Adult Program) - Cheryl Merriman
Director at Large (Risk Management) – Kelly Rodgers (**regrets**)
Director at Large (Fields) – Hiromi Tollefson
Director at Large (Pony) – Vacant
Tots Program Director – Danielle Winter (**regrets**)
Director at Large (Public Relations) - Tonya Soules (**regrets**)
Director at Large (Equipment) - Laurie Bastian
Director at Large – Bonnie Draginda (**regrets**)

Minutes:

1. **Call to Order @ 8:39 by Jeremy Kaye**
2. **Approval of Minutes of the AGM, July 22nd, 2021** – approval done by email prior to this meeting.
3. **Approval of Minutes of the Special Executive Meeting, July 22nd, 2021**
Todd moves to accept the minutes as written, seconded by Cheryl. Motion passed.
4. **Call for Additions/Adopt the Agenda** – none added. Agenda accepted by acclimation.
5. **Old Business**
 - Technical Director Position (Jeremy)
 - Welcome to Matt Arnett as our technical director and Bill Merriman as the Technical Director Consultant. Thanks so much to both of you for applying and committing to help advance the club's technical direction.
 - Registration Update (Jaymee/Jeremy)
 - 340 players registered; more new every day;
 - Tot program is full with a waitlist;
 - Approximately 30 who have not paid, Jaymee is following up;
 - Jaymee will send out the registration rosters to the executive.
 - Referee Update (Jaymee)
 - Ref courses: small sided and an entry level courses have been approved.
 - On field clinics on September 11th
 - Online clinics are Tuesday/Thursday and Wednesday/Friday – the week of Sept 6th.
6. **New Business**
 - Team Creation (Jeremy)
 - In previous years, we had house teams from Pony to U18
 - House teams for 2021/22: Tots; Pony division needs teams (Chelsea has provided a guide for how she has done team creation in the past) and coaches to be identified; all other divisions need to be sorted out shortly.

- Kelly and Laurie to work on team creation for U 10 and up - house teams; may have to have some kids play both house and competitive.
- Competitive Declaration (Jeremy)
- Declared four competitive teams with UISA – **U12/13 Boys & U16 Boys**
- Coaches for 2021/22 season (Jaymee/Jeremy)
 - Most of our house teams have coaches; Pony will need more volunteers and may need some encouragement.
 - Jeremy to coordinate with Jaymee
 - Tentative Start Date: September 18th for House.
- Coach Training
 - No on field training for coaches. They will start with online portions and then proceed to on field sessions when they are available. Jaymee will make a list of all coaches and see where they have coaching deficits.
 - Jeremy recommends that we purchase keys for coaching packages (Active Start, Learn to Train, Fundamentals, and Soccer for Life) for the club instead of reimbursing individual coaches.

Jenn L moves that MISA purchase training keys for the necessary coaching courses for each level. Jen K seconds. Motion Passed.

- Coaches Meeting Update (Jeremy/Matt)
 - Matt to use Sport Session Planner, particularly for inexperienced coaches.
 - In addition, a coach binder for all drills (warm up through skills) for each coach that is consistent throughout the age groups.
 - Will eventually digitize and create training videos that can be reviewed off field.
 - Coaches meeting to be scheduled soon.
- Pony
 - Jenn L, Cheryl and Jaymee to work with Chelsea’s templates and hash out the teams. Jaymee to send some preliminary groupings to Jenn and Cheryl. Intend to organize the teams and then maybe redistribute as necessary.

7. **President’s Update (Jeremy)**

- Fundraising
 - We need an executive to take a coordinator role for getting donations from the various local charitable organizations. Please email Jeremy if you’re interested.
 - Teams will do fundraising for gear for Rep Teams. Will need a post-dated cheque for any items handed out. Fundraising will be expected to get the cheque returned and if the players/parents don’t have time the cheques will be cashed.
 - Laurie to check into kit pricing for both house and rep, and we will review when numbers of competitive teams and rosters are set. Laurie also looking at Team Store items and will report back.
- Refund policy
 - \$15 administration fee before the season starts. Once season has begun there is a \$15 administration fee, any paid player insurance fee is retained and the rest of the refund is prorated (based on how long the player played the season).
- Third Child discount policy
 - Two people have asked; one registered all three kids at full price, the other realized soccer didn’t work for their schedule.

- Jeremy recommends that we respect our previous pay structure that was two kids at full price, third kid at \$50 (on a case-by-case basis) and then revisit at the AGM to make sure that this discount is not less than cost.
- *Jenn L moves that we accept Jeremy's recommendation above; Todd seconds. Motion Passed.*

8. **Date for next meeting** – Monday, September 6th, 2021 @ 7pm on Zoom.

9. **Adjournment**

Jenn moves that we adjourn at 9:42pm, Todd Seconds. Motion passed.