



# MID-ISLE SOCCER CLUB, LADYSMITH BC EXECUTIVE BOARD MEETING

Monday, August 22, 2022 @ 7:00pm lower FJCC meeting room

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## Roll:

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**President** – Jeremy Kaye  
**Vice President** – Jason Oster  
**Registrar** – Vacant  
**Secretary** – Jen Kebe  
**Treasurer** – Krista Benjamin  
**Executive Director** – Jaymee Shea

**Director at Large (Communications)** – A'liza Monette  
**Director at Large (Adult Program)** - Cheryl Merriman  
**Director at Large (Risk Management)** – vacant  
**Director at Large (Fields)** – Hiromi Tollefson  
**Director at Large (Pony)** – Vacant  
**Tots Program Director** – Vacant  
**Director at Large (Public Relations)** - Tonya Soules  
**Director at Large (Equipment)** - Laurie Bastian  
**Director at Large** – Vacant

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## Agenda:

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1. **Call to Order**
2. **Approval of Minutes of July 25<sup>th</sup>, 2022** – pages 2 – 4 of this document.
3. **Call for Additions/Adopt the Agenda**
4. **President's Update**
5. **Treasurer's Update**
6. **Executive Director Update**
7. **Technical Director Update**
8. **Old Business**
  - **Competitive Team Formation**
9. **New Business**
  - **Cancelling Mid-Isle PayPal Account**
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10. **Date for next meeting**
11. **Adjournment**



# MID-ISLE SOCCER CLUB, LADYSMITH BC EXECUTIVE BOARD MEETING

Monday, July 25, 2022 @ 7:30pm lower FJCC meeting room

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## Roll:

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**President** – Jeremy Kaye  
**Vice President** – Jason Oster  
**Registrar** – Vacant  
**Secretary** – Jen Kebe  
**Treasurer** – Krista Benjamin (regrets)  
**Administrator** - Jaymee Shea

Director at Large (Communications) – A'liza Monette (**regrets**)  
Director at Large (Adult Program) - Cheryl Merriman (**regrets**)  
Director at Large (Risk Management) – vacant  
Director at Large (Fields) – Hiromi Tollefson  
Director at Large (Pony) – Vacant  
Tots Program Director – Vacant  
Director at Large (Public Relations) - Tonya Soules (**regrets**)  
Director at Large (Equipment) - Laurie Bastian (**regrets**)  
Director at Large – Vacant

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## Minutes:

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12. **Call to Order @ 7:40pm, quorum set at 4.**

13. **Approval of Minutes of AGM Minutes 2022**

Jen K makes a motion to approve the minutes; seconded by Jason Oster. Motion passed, minutes approved.

14. **Call for Additions/Adopt the Agenda**

Items added to the agenda under New Business:

Signing Authority

Raffle License

Registration Giveaways

Jen K makes a motion to approve the agenda with the above additions; seconded by Jason Oster. Motion passed, agenda adopted.

15. **President's Update**

Included in the rest of the agenda.

16. **Treasurer's Update**

2022 Soccer scholarships were awarded as follows:

- Referee Scholarship: Clifton Tollefson

- Top Male: Diego Guevara

- No female athletes applied for the scholarship this year.

## 17. Admin Update

### Registration:

- Currently \$34,000 in registrations received from 216 registered players with approximately 40 pending registrations.

### Jerseys:

- Tim Bits Jerseys are not available to order at this time.
- In our storage stash, we have approximately 8 teams worth of jerseys available. These will be given to the Pony C and Pony B teams.
- looking at dri-fit t-shirts for tots and other groups.

### Coaches:

most of the teams have had coaches volunteer for them:

- 2 coaches for the Tots
- 5 coaches currently for Pony C
- 3 coaches currently for Pony B
- 1 coach for Girl Power
- 1 coach for U10 boys
- 2 coaches for U10 girls
- 2 coaches for U11 boys
- 1 coach for U12 girls

Teams without coaches at this time: U11 girls, U12 Boys

### Field Fun Day:

- great success, kids had a lot of fun.
- sold \$540 worth of merchandise.

### Field Times:

- scheduling is going to be more precise this year and teams are expected to leave the field prior to the end of their scheduled practice time.

### Forrest Field Allocations:

Sunday: full field 9 – 5

Monday: full field 5 – 8

Tuesday: Full field 7 – 8pm, ½ field 8 – 9:30pm

Wednesday: Full field 5 – 8pm, ½ field 8 – 9:30pm

Thursday: Full field 7 – 8pm, ½ field 8 – 9:30pm

Friday: Full field 5 – 7pm

Saturday: Full Field 9 – 5pm

### Advertising:

- Booth at Ladysmith Days
- posters for distribution around town
- Registration email reminders to former members
- Post on website, Facebook and Instagram.

18. **Technical Director Update**

- Matt was unavailable to report at the meeting. Jeremy, Jason, and Jaymee to meet with Matt sometime this coming week to discuss the development of the rep team rosters. Rep teams must be declared but not rostered by August 1<sup>st</sup>, 2022.

19. **Old Business**

- Competitive team try outs – continued. As noted above, tryouts/evaluations will continue through August.

20. **New Business**

- **Changing Jaymee’s Title from Administrator to Executive Director**

- The current title is not representative of Jaymee’s job description and expected duties. In addition, this title is not in line with the titles of the same position at other soccer clubs.

Hiromi moves to change Jaymee’s title from Administrator to Executive Director. Seconded by Jen K. Motion passed – Jaymee Shea’s new title is Mid-Isle Soccer Executive Director.

- **Signing Authority**

- we need a second signing authority person for our gaming accounts. Hiromi agrees to be another signing authority for our accounts. She will facilitate the paperwork at the bank as soon as possible.

- **Raffle License** - does Mid-Isle Soccer want to obtain a raffle license for the club?

- After much discussion, it became clear that due to reporting requirements that would be the responsibility of Mid-Isle Soccer with respect to the money raised in this way, this idea is more complicated than initially thought. It was decided that a raffle license for the club is not feasible at this time and that we would revisit the idea if we have tournaments or other events in the fall.

Jason made a motion to table this discussion. Seconded by Jen K. Motion passed, discussion of Raffle License tabled at this time.

- **Registration Giveaways** – one free registration offered as a prize for early registrants. All registrants to be put into a pool and one chosen by random number generator for free registration.

Jen K made a motion to provide one free registration chosen at random for Mid-Isle early registrants. Hiromi seconded. Motion passed.

21. **Date for next meeting:** August 22<sup>nd</sup>, @ 7pm in the lower meeting room of the FJCC.

22. **Adjournment @ 9:20pm.**