



MID-ISLE SOCCER CLUB, LADYSMITH BC EXECUTIVE BOARD MEETING

Tuesday, December 6, 2022 @ 7:30pm at FJCC Lower Meeting Room

Roll:

President – Jeremy Kaye
Vice President – Jason Oster
Registrar – Vacant
Secretary – Jen Kebe
Treasurer – Krista Benjamin
Executive Director – Jaymee Shea

Director at Large (Communications) – A'liza Monette
Director at Large (Adult Program) - Cheryl Merriman
Director at Large (Fields) – Hiromi Tollefson
Director at Large (Public Relations) - Tonya Soules
Director at Large (Equipment) - Laurie Bastian
Director at Large – Christine Palmer
Tots Program Director – Vacant
Director at Large (Risk Management) – Vacant
Director at Large (Pony) – Vacant

Agenda:

1. **Call to Order**
2. **Approval of Minutes of November 15th, 2022 – pages 2-3 of this document.**
3. **Call for Additions/Adopt the Agenda**
4. **President's Update**
5. **Treasurer's Update**
6. **Executive Director Update**
7. **Technical Director Update**
8. **Updates on Old Business**
 - U21 Teams
9. **New Business**
 - School Foundation – are we still able to commit to 3 X \$500 awards? Current categories: male, female, and referee? What do we do if there aren't submissions for a particular category?
10. **Date for next meeting**
11. **Adjournment**



MID-ISLE SOCCER CLUB, LADYSMITH BC EXECUTIVE BOARD MEETING

Tuesday, November 15, 2022 @ 7:30pm by Zoom

Roll:

President – Jeremy Kaye

Vice President – Jason Oster (regrets)

Registrar – Vacant

Secretary – Jen Kebe

Treasurer – Krista Benjamin (regrets)

Executive Director – Jaymee Shea

Director at Large (Communications) – A’liza Monette

Director at Large (Adult Program) - Cheryl Merriman (regrets)

Director at Large (Fields) – Hiromi Tollefson

Director at Large (Public Relations) - Tonya Soules (regrets)

Director at Large (Equipment) - Laurie Bastian

Director at Large – Christine Palmer

Tots Program Director – Vacant

Director at Large (Risk Management) – Vacant

Director at Large (Pony) – Vacant

Minutes:

12. **Call to Order @ 7:34pm**

13. **Approval of Minutes of October 18, 2022**

Christine moves to approve the minutes from last meeting as written; Jen K seconds. All in favor.

14. **Call for Additions/Adopt the Agenda**

Laurie moves to adopt the agenda; seconded by Hiromi. All in favor.

15. **President’s Update**

Nothing to report; Jaymee will update.

16. **Treasurer’s Update**

Jaymee and Krista finishing up some grant applications, particularly the gaming grant.

17. **Executive Director Update**

- Indoor soccer tots program for 9 weeks; Wednesday evenings 5:30 – 6:30 at Ladysmith Primary.

- cost for indoor program is \$60

- all rec track suits have been delivered save two; should be done soon.

- track suits fit small

- teams to fundraise for portion of the costs

- Snowbowl on December 10th: 6 teams at each Pony level, round robin tourney; soccer Santa and Turf Kitty photos; hopefully hot chocolate & Tim Bits from Tim Horton (Jen K to ask Timmies); food bank donations.

- Girl Power wrap up on December 3rd

- applications for grants are in

- Mayors Cup: contacting Surrey to discuss credit and how to apply.

- Ladysmith Light Up: Mid Isle has a spot.

18. **Technical Director Update**

- still on the mend.

19. Updates on Old Business

- U21 Teams
 - no update at this time.
- Dog poop on fields
 - message sent to everyone in the club regarding dog poop pick up & leashing rules.
 - bylaw officers have been in attendance
- Monday Night Development Night
 - back on and running successfully
 - will discuss with Bill and crew about frequency
- Field Closure Policy
 - in process
 - will collaborate on the town on closures
- Complaint & Discipline Process
 - updated policy has been posted on the website and emailed out to membership.
- Ladysmith Light Up
 - as reported by Executive Director
- Photo Night Update
 - all handed out: thanks Christine!

20. New Business

- Club Operational Manual
 - it would be handy to have a set of instructions that detail the club's operations
 - can be handed down to new participants in the executive and for any future staff members
 - template to be filled out by Jaymee.
- Spectator Safety at the field
 - errant balls leaving the field and hitting passersby
 - Jaymee will notify the town and suggest signage or alternatives

21. **Date for next meeting:** December 6th, at FJCC 7:30pm.

22. **Adjournment**